

Activity Report: OWP@WU

Activity: _____

Activity Type:

Inservice

- A Taste of OWP (3-hr. on-site program)
- OWP Inservice Series (10-hr. on-site program)
- Statewide Inservice Day Program
- Demonstration Lesson/Coaching
- Site-Sponsored Conference/Conference Session
- School/District Writing Assessment/Exam. Student Work
- Workshop Series
- Study/Discussion/Research Group
- Collaborative Planning/Curriculum Development
- Other _____

Continuity

- Advanced/Open Institute
- University Course
- Follow-up/Retreat/Renewal
- Site Governance/Program Planning
- Site-Sponsored Conference/Conference Session
- Study/Discussion/Research Group
- Support Session (Coaching, Planning, Debriefing)
- Workshop or Workshop Series
- Writing Groups/Publication Efforts
- Other _____

- Summer Institute
- Young Writers
- Education Technology Liaison

Event Date(s): _____

Event Time(s): _____

Event Location: _____

For Teachers of Grades (please check all that apply):

- | | | | |
|---------------------------------|-----------------------------|------------------------------|--------------------------------|
| <input type="checkbox"/> Pre-K* | <input type="checkbox"/> 3* | <input type="checkbox"/> 7* | <input type="checkbox"/> 11* |
| <input type="checkbox"/> K* | <input type="checkbox"/> 4* | <input type="checkbox"/> 8* | <input type="checkbox"/> 12* |
| <input type="checkbox"/> 1* | <input type="checkbox"/> 5* | <input type="checkbox"/> 9* | <input type="checkbox"/> Post- |
| <input type="checkbox"/> 2* | <input type="checkbox"/> 6* | <input type="checkbox"/> 10* | Secondary* |

Facilitators/Presenters: _____

Description of /Agenda for the Event (please add additional pages if necessary):

Primary Goal of the Event:

Types of Activity Included in the Event (please check all that apply):

- Lecture or Presentation*
- Demonstration Lesson*
- Development of Curricular Units/Lesson Plans*
- Guided Instruction in the Use of a Pre-Developed Curricular Unit
- Analysis of a Real or Hypothetical Teaching Situation
- Review of Student Work*
- Doing the Discipline
- Group Discussion or Group Work*
- In-Depth Reading on a Specific Topic
- Preparation of a Paper, Report, or Research Project
- Coaching or Mentoring
- Leadership Development*
- Writing Activity*
- Technology for Teaching
- Other: _____

Leadership Roles:

Percentage of Event Led by Site Director(s): _____ %

Percentage of Event Led by Teacher-Leaders: _____ %

Percentage of Event Led by Others: _____ %

Participant Information:

Number of OWP@WU Teacher Consultants: _____

Number of Other Teachers: _____

Number of Administrators: _____

Number of Students: _____

Number of Others: _____

Schools Represented: _____

Budget:

Cost per Participant: _____ Total Income: _____

Stipends for Leaders: _____

Travel: _____ Total Expenses: _____

Supplies: _____

Other: _____

In-Kind Contributions: _____

Participant Feedback Collected (surveys, feedback forms, etc.):

Successes and Suggestions:

Prepared by: _____ **Date:** _____

Phone: _____ **Email:** _____

Please Email to: _____